



## FIELD GUIDE

### EHSS-Phos Program – Hazardous Work-Safe Work Permit

**NOTE:** This Field Guide has been prepared for the exclusive use and benefit of Phosphate BU personnel of Mosaic Fertilizer, LLC. It is intended to provide a generic, non-exhaustive overview of the Phosphates BU Hazardous Work-Safe Work Permit Program". It is not a substitute for any provision of the Program or the underlying regulations; the user should consult the Program and the current regulations to ensure compliance.

**EHSS-Phos Hazardous Work-Safe Work Permit Program** and the permitting system are to ensure that adequate communication and pre-job planning occurs before hazardous work begins. The goal of this Program and Permit system is to assist in identifying and eliminating potential hazards during job preparation.

**A Safe Work Permit is required when:**

- LOTO is required
- Hot Work is required in a non-Hot Work designated area
- Line Break is required
- Any work in a classified area
- Other hazardous work or when designated by management

**Some critical steps to completing a Safe Work Permit:**

- Ensure you have the right approvals as per the Approval Matrix for the permitted job
- Ensure that acceptable work condition requirements are all met on the Safe Work Permit, contact your Supervisor if there are questions about meeting these conditions
- Ensure the Permit is completely filled out, with signatures from everyone involved in the job
- Make sure a PJRA is completed
- Turn in the completed permit to the Equipment Owner

This Field Guide provides only the most basic information about Safe Work Permitting. Our **Hazardous Work-Safe Work Permit Program** provides much more detail on this topic. Here is the link to the BU Program:

["Hazardous Work-Safe Work Permit Program"](#)

If you need help accessing the BU Program, please contact your supervisor or a member of the EHS Department.

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